



Qualification Specification

Level 2 Award in Fire Safety

Qualification Number: 501/1448/7

Contents

Contents	2
QUALIFICATION SPECIFICATION LEVEL 2 AWARD IN FIRESAFETY.....	3
1. Title – HABC Level 2 Award in Fire Safety	3
2. Key Skills	3
3. Recommendation of Prior Learning	3
4. Guided Learning Hours.....	3
5. Restrictions on Candidate Entry.....	3
6. Special Needs	3
7. Qualification Structure	4
8. Examination Results and Certificates.....	4
9. Sample Questions.....	4
10. Suggested Reading.....	4
11. Potential for Progression	4
12. Required Qualifications and Experience of Nominated Tutors.....	4

QUALIFICATION SPECIFICATION LEVEL 2 AWARD IN MANAGING FIRE SAFETY

1. Title – HABC Level 2 Award in Managing Fire Safety

1.1 Target Group

1.1.1 The Level 2 Award in Managing Fire Safety is a qualification aimed at anyone involved in the management of fire safety in any workplace. This includes managers, supervisors, team leaders, fire wardens (marshals) and staff working in any area where there is a potential risk of fire.

1.1.2 Persons gaining this qualification will know that fire safety is the responsibility of everyone in the workplace and will recognise the consequences of a fire in any premises.

1.1.3 The qualification is firmly based on fire safety knowledge set which is likely to form part of the curriculum theme for QCF Level 2 National Occupational Standards.

1.2 The qualification can be taken as a free standing qualification or as part of a wider programme of training. Its syllabus areas are designed to enable all candidates to contribute into the fire safety procedures in the workplace.

2. Key Skills

2.1 Learners wishing to undertake this qualification should be working at Entry Level 3 Communications/Literacy or above.

3. Recommendation of Prior Learning

3.1 There are no prerequisites for this qualification.

4. Guided Learning Hours

4.1 The guided learning hours for this qualification are 6-9 hours depending on the mode of study and training needs of candidates.

5. Restrictions on Candidate Entry

5.1 Candidates must have undertaken a course of instruction that is approved by HABC and covers the syllabus prior to taking the examination.

6. Special Needs

6.1 HABC have measures in place for delegates with special needs. Please see the Reasonable Adjustments Policy, Annex 17 of the HABC Core Manual.

7. **Qualification Structure**

- 7.1 This qualification is assessed by a 30 question multiple-choice examination. Successful candidates must achieve a score of at least 20 out of 30.
- 7.2 The examination paper is set and marked by HABC. The duration of the examination is 1 hour.
- 7.3 Opportunity exists for those centres that require the practical aspect of their training delivery to be mapped against specific syllabus areas.

8. **Examination Results and Certificates**

- 8.1 Following the examination, a list of results will be provided stating whether candidates have passed or failed. Certificates for successful candidates will be dispatched for distribution by Centre Contacts.

9. **Sample Questions**

- 9.1 Sample questions are provided in the Members Area of the HABC website. <http://www.highfieldabc.com/>

10. **Suggested Reading**

- 10.1 M. Wordsworth (2010) *The Fire Safety Handbook (Level 2)* Highfield.co.uk Ltd.

11. **Potential for Progression**

- 11.1 Progression routes include: recognised Technical Certificates, VRQs, NVQs and recognised Fire Risk Assessment qualifications.

12. **Required Qualifications and Experience of Nominated Tutors**

- 12.1 Nominated Tutors must have sufficient expertise to speak with authority on the subject at the Levels they wish to train. The following routes are available:
 - 12.1.1 A verifiable history as a Local Authority Fire Officer supported with appropriate training experience.
 - 12.1.2 NEBOSH National Certificate.
 - 12.1.3 A recognised level 3 or 4 Fire Safety Qualification.
 - 12.1.4 A level 3 or 4 Health and Safety Qualification with attendance on a HABC CPD event, "Fire Safety, Train the Trainer".

12.1.5 Applications will be assessed individually. HABC require that Nominated Tutors have teaching experience and hold a qualification in a relevant subject area.

12.2 Suitable Teaching Qualifications Include

12.2.1 Diploma or Certificate in Education

12.2.2 Bachelors or Masters Degree in Education

12.2.3 Level 3/4 PTLLS

12.2.4 City and Guilds Teachers Certificate or equivalent

12.2.5 Level 3 NVQ in Training and/or Development

12.2.6 Professional Trainers Certificate or Equivalent

12.2.7 Or another qualification or suitable experience approved by HABC.

12.3 Nominated Tutors should also be able to demonstrate relevant experience and knowledge in a work context and be able to provide evidence of engagement with the subject field as well as continued professional development.

Unit 1: Fire Safety Principles

Unit No: D/601/9698
 Level: 2
 Credit: 1
 GLH: 9

About this Unit:

This unit is described in the aims as being for “employees and fire wardens”. It is particularly pertinent for those who have specific responsibilities for fire safety but would increase fire safety awareness and skills for other employees. The aim of this unit is to provide candidates with sufficiently detailed fire safety knowledge to undertake specific fire safety roles in the workplace to assist their employer in managing fire risk.

Learning Outcomes	Assessment Criteria
<i>The learner will:</i>	<i>The learner can:</i>
1. Understand the hazards and risks associated with fire in the workplace	1. Explain how fires are caused in the workplace 2. Describe the components of the fire triangle. 3. Identify the hazards during or after a fire, including the products of combustion. 4. Describe the characteristics of fire and smoke spread.
2. Understand how fire risk is controlled in the workplace	1. State the different methods used to identify and control fire hazards. 2. Define the term ‘means of escape’ in relation to fire hazards. 3. Outline typical components for means of escape from fire hazards. 4. Describe methods of fire detection and raising the alarm. 5. Describe the principle of how fires are extinguished. 6. Describe how portable fire-fighting equipment should be used safely. 7. Identify common fixed fire-fighting systems and where they might be used.
3. Understand the principles and practice of fire safety management at work	1. Outline the duties of employers and employees with respect to fire safety in the workplace. 2. Outline how to undertake a simple fire safety inspection in the workplace. 3. Describe the stages involved in a fire risk assessment.

4. Understand the role of the nominated fire warden

1. State the role and function of fire wardens in their workplace:
 - on a day-to-day basis
 - during an emergency
 - if they are not in their designated areas of responsibility when the alarm is raised.
2. Outline the content of a fire safety briefing.